

**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION ADVISORY COMMISSION MEETING
JANUARY 24, 2017, 6:00 P.M.
CITY HALL 4th FLOOR MEETING ROOM
455 E. CALAVERAS BLVD, MILPITAS CA 95035**

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. SEATING OF ALTERNATES

IV. APPROVAL OF THE MINUTES OF THE OCTOBER 25, 2016 MEETING

V. PUBLIC FORUM

Members of the audience are invited to address the Recycling and Source Reduction Advisory Commission on any subject not on tonight's agenda. Speakers must state their name and address for the Secretary's record, and limit their remarks to under three minutes. As an item not on the agenda, no response is required of City staff or the Commission; however, the Commission may place the item on the agenda for a future meeting.

VI. ANNOUNCEMENTS

VII. COUNCIL LIAISON REPORT

VIII. APPROVAL OF AGENDA

IX. NEW BUSINESS

1. ELECTION OF OFFICERS

X. OLD BUSINESS

1. EXPANDED POLYSTYRENE FOODWARE POLICY

X. STATUS OF DIVERSION PROGRAM ACTIVITIES

XI. REQUEST FOR FUTURE AGENDA ITEMS

XII. ESTABLISH NEXT MEETING DATE

XIII. ADJOURNMENT

IX. NEW BUSINESS

1. ELECTION OF OFFICERS

BACKGROUND: The existing RSRAC bylaws state that a Chair and Vice Chair are to be selected annually at the first meeting of the year for a term of one year. The Chair is responsible for calling to order and presiding over all sessions. The Vice Chair assumes the Chair's duties in his/her absence. Alternates may not be nominated for either position as there is the ongoing possibility they may not be seated at every meeting depending upon member attendance.

RECOMMENDATION: Conduct an election for the Chair & Vice Chair positions.

X. OLD BUSINESS

1. EXPANDED POLYSTYRENE (EPS) FOODWARE POLICY

BACKGROUND: At its April 15, 2014 meeting, the City Council approved the Long-term Trash Load Reduction Plan which included achieving reduction levels of 40% by July 1, 2014, 70% in 2017 and no visual impact by 2022. It also established trash control measures to reduce the amounts of trash flowing into local creeks and waterways. One of these measures is to enact an EPS ordinance banning its use as foodware by Milpitas businesses. In preparation of proposing a draft ordinance, staff recommended to RSRAC that the City first adopt an internal policy banning EPS use on City property and at City-sponsored events. At the October 25, 2016 meeting, RSRAC received an update from staff about actions taken to date. This discussion included first proposing a City policy banning EPS foodware in City operations.

In addition, the City has an Environmentally Preferable Procurement Policy that was established in 2002. The purpose of this policy is to ensure procurement of services and products that reduce toxicity, conserve national resources, materials and energy and, maximize recyclability and recycled content.

At the October 25, 2016 meeting, RSRAC received an update from staff about actions taken to date. This discussion included first proposing a City policy banning EPS foodware in City operations. Included in the agenda packet is a draft policy for consideration and recommendation to City Council.

RECOMMENDATION: Receive staff report of current EPS food ware policy bans in Santa Clara County and surrounding Bay Area cities. Review draft policy for the City of Milpitas and recommend administration of the policy to City Council, including any changes if needed.

XI. STATUS OF DIVERSION PROGRAM ACTIVITIES

Highlights of November 2016 – January 2017 program activities:

- a. Single Family Recycling & Waste Reduction: Began complete revision of the "Recycling Pages" on the City's website. The new pages will be announced once completed.

- b. Multi-family Recycling & Waste Reduction: Ongoing site visits conducted by Republic Services with information provided by the City. Completed new brochure and recycle bag for apartments; assemble and distribute in October.
- c. Commercial Recycling & Waste Reduction: Ongoing site visits conducted by Republic Services to start or improve recycling services; continued consistent work on 130 businesses under 4 cubic yards of garbage per week to include recycling.
- d. October Events included the Veterans Car Show on October 16 and Pumpkins in the Park on Oct 22: Distributed over 600 reusable bags total and other waste-less giveaways and urban runoff pollution prevention information and talked with residents.
- e. Miscellaneous Advertising: Placed advertising in the Milpitas Post's 2017 Calendar and Welcome Guide promoting the Compost Giveaway, Earth Day and America Recycles Day.

RECOMMENDATION: Note receipt and file.

XII. REQUEST FOR FUTURE AGENDA ITEMS

XIII. ESTABLISH NEXT MEETING DATE

The next regular meeting of the Commission is April 25, 2017 at 6 pm.

XIV. ADJOURNMENT

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Recycling and Source Reduction Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Utility Engineering department at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040
E-mail: cdiaz@ci.milpitas.ca.gov

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.